

**OFFICE OF THE PRINCIPAL  
JAWAHAR NAVODAYA VIDYALAYA: BAHADARPUR-  
391125 DIST. CHHOTAUDEPUR (GUJARAT)**

F.No.5-14/TENDER/JNVCU/2025-26/

Dated: \_\_\_\_\_

To,  
M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Jawahar Navodaya Vidyalaya, Bahadarpur Dist. Chhotaudepur (Gujarat), a residential school under Navodaya Vidyalaya Samiti, Ministry of Education, Department of School Education & Literacy, and Govt. of India invites sealed tenders from the authorized registered dealers/manufacturers for procurement of

**1).GROCERIES 2).VEGETABLES 3).FRUITS 4).VIDYALAYA VEHICLE 5).BAKERY ITEMS 6).LABORATORY ITEMS 7).TUCKSHOP 8).BARBER 9).TOILETARY ITEMS 10).ELECTRICAL, PLUMBING & OTHER HARDWARE ITEMS** for the period from 01.07.2025 to 31.03.2026 or extendable as per the mutual consent of both the parties as per the following terms and conditions.

1. The Tenderer shall bear all costs associated with the preparation and submission of its bids and Jawahar Navodaya Vidyalaya, Chhotaudepur here in after referred to, as 'JNV' will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
2. Only the registered firm dealing in concerned items and accepting all the terms and conditions should apply against this invitation for tender. **THERE SHOULD BE MINIMUM 3 (THREE) EFFECTIVE/ VALID TENDERS IN EACH SECTION. If there is shortage of quorum of 3 (three) effective/valid Tenders in any section, the remaining 1(one) or 2(two) effective/valid tenders shall not be considered.**
3. The detailed specifications of the items of various sections proposed to be purchased/procured during the year with **specified units** are provided section-wise. Tenderers should quote rate for all the items and as per the **units** mentioned in the list of particular section in which he/she deals, failing which the tender would be rejected.
4. The rates should be **for Vidyalaya and inclusive of GST and all taxes or imposition whatever liable in respect of the supplies/contract.** The JNV shall not pay freight etc. and not amend the rate under any circumstances during the contract period. **In no case, payment will be made higher than the MRP of any item. Further, the rates of the tenderer/bidder who quoted lowest rates will be compared with the rates of market survey conducted at local markets and rates higher than the prevailing market rates will be subjected to negotiations, failing which the tender would be rejected.**
5. There should not be any over writing, correction in the Tender. If a figure is to be amended, it should be neatly cored out and then revised figure should be written above and at test the same with full signature and date. In the absence of signature the tender is liable to be rejected.
6. Tender must be accompanied with an Earnest Money as mentioned below through Demand Draft or Bankers Cheque in favour of the **"PRINCIPAL JNV KADIPANI CHHOTAUDEPUR"** payable at **Bank of Baroda, Bahadarpur (IFSC Code BARB0BAHADA)** failing which tender would be rejected. Cheque or cash will not be accepted.



Sl. No.	Section	Approx. amount of Purchase to be made	Amount of Earnest Money Deposit.
1	Groceries	1500000	10000
2	Vegetables	500000	5000
3	Fruits	150000	2000
4	Vidyalaya Vehicle	500000	5000
5	Bakery Items	100000	2000
6	Laboratory Items	150000	5000
7	Tuck shop	500000	2000
8	Barber	50000	1000
9	Toiletry Items	300000	2000
10	Electrical, Plumbing & other Hardware items	150000	1000

**NOTE: EMD AMOUNT WILL BE CONVERTED INTO SECURITY DEPOSIT FOR SUCCESSFUL BIDDER.**

7. In case of the tenderers whose tenders are not considered for placing order, **the Earnest Money deposit will be refunded without any interest within three months from the date of supply order on finalization of the tender.**
8. In the event of the acceptance of tender, the Earnest Money will be retained by the Vidyalaya and treated as Security deposit, which shall be refunded after six months of completion of contract.
9. If the contractor fails to supply the articles within the stipulated time of supply order, the undersigned shall be at liberty to purchase the articles from other firms or get the rest of contract completed by any other person or firm and the difference of price, if any, shall be deducted from the Security Deposit and in case of any amount in excess of the Security Deposit is paid by the undersigned, the contractor shall be liable to pay the amount.
10. The articles indicated in the attached statement/list may be purchased in bulk or pieces as per the requirement of the Vidyalaya throughout the contract period. Even some of the items may not be purchased if not required due to change in the Mess Menu or other administrative reasons. **Orders may be placed by using latest information technology viz. email, Whatsapp etc.also.**
11. The amount of purchases mentioned in Column No.3 of the table under Sl.No.6 are purely based on approximation and it may decrease or increase due to change in students strength, change in Mess Menu etc. but the contractor would be bound to supply even the increased value, if any, failing which penalty will be imposed as per Sl.No. 09 of the terms and conditions.
12. Any conditions mentioned by the tenderer will not be binding on JNV. All the terms and conditions for the supply, testing and acceptance, penalty etc. will be those mentioned herein and no change in the terms and conditions will be accepted.
13. Tenders against this invitation would be entertained only from those firms who have purchased the tender document in their own name on payment of the specified charges or who downloaded the documents from the website of the Vidyalaya and attached DD/Bankers **Cheque of prescribed fee of Rs.200/- section wise payable infavour of "PRINCIPAL JNV KADIPANI CHHOTAUDEPUR" at Bank of Baroda, Bahadarpur.** Tenders obtained from other firms shall be rejected. Tenderer, who purchased documents from the office of the Vidyalaya should attach original or photocopy of the receipt obtained for purchase of Tender documents along with the bid. Otherwise the offer is likely to be ignored.
14. These aled tenders, complete in all respects, superscripted with "TENDER FOR SUPPLY OF" must reach the Principal, Jawahar Navodaya Vidyalaya, Bahadarpur Dist Chhotaudepur (GUJ) latest by **5.00PM on 09.06.2025.** Otherwise it would be rejected.
15. Telex, Cable or facsimile will be rejected.
16. The tenders would be opened **on 10.06.2025 at 11.00 AM** in the office chamber of the undersigned in presence of the tenderer or the representatives, who may like to be present.



In case the lowest bidder withdraws his bids after opening of the tender, his/her Earnest Money of that section shall be forfeited and the contract will be offered to next lowest bidder, if he/she agrees to supply the items on the lowest rate quoted by lowest bidder (L-1). Otherwise fresh tender will be invited. The tenderer or his/her authorized representative must present on the day of opening of tender, failing which the decision will be taken in his/her absence and it will be binding on him/her.

18. **The undersigned does not bind him to accept the lowest tender and reserve the right to accept the tender in whole or in part. If the rate quoted by lowest bidder is above market price than the undersigned reserve right to negotiate to market price.**
19. Prior to acceptance of the tender, the undersigned reserves the right to call for samples or demonstration and the contractor shall be liable to supply the samples or demonstration free of cost.
20. The rate quoted by the contractor shall hold good up to **31.03.2026**. For the branded items, if there would be some free gift schemes, marked on the packing the same would be liable to be supplied with the articles on free of cost and also shown in the bill.
21. In case of furniture, the contractor shall be required to fix a tin label on the furniture supplied by him, giving his firm's name and year of manufacture.
22. In the event of acceptance of the tender and placing of the order for purchase, the articles ordered for would be subjected to an inspection by the undersigned in the presence of his representatives and are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specifications prescribed.
23. Payment will be made by direct credit in the Current/Savings account of the concerned firm subject to availability of fund with normal procedural delay.
24. The decision of JNV will be final and representation of any kind may disqualify the tenderer for present tender and the tenderer is liable to be debarred from bidding for JNV tender in future for three (3) years.
25. **The tenderer must sign on all the pages of this terms and conditions along with the Certificate, which is given in bottom and attach the whole set with the tender form.**
26. **If the annual purchase exceed 2.5 Lakh, than 2% of TDS will be deducted.**
27. **The following documents may be closed along with the Bids.**
28. **Copy of valid and self attested Trade License.**
29. **Copy of valid and self attested Registration Certificate with GSTIN, except for supply of vegetable, non-veg. items, Hair cutting and Washing & Pressing.**
30. **Photocopy of PAN Card.**
31. **DD/Bankers Cheque of Earnest Money as per amount mentioned in SI.No.6.**
32. **Receipt of tender form fee, if purchased from the office of the Vidyalaya. In case of forms downloaded from website of the Vidyalaya, a separate DD/Bankers Cheque of Rs.200/- favour of Account Name- "PRINCIPAL JNV KADIPANI CHHOTAUDEPUR" payable at Bank of Baroda, Bahadarpur, ( IFSC Code BARB0BAHADA) is to be attached for each section.**
33. **Signature of the authorized person onel pages.**
34. Printed catalogue and samples, if any.
35. **First page of Bank Account of the Company for online payment purpose**



(Smt. Shephali Singh)

PRINCIPAL  
JNV, Chhotaudepur

## UNDERTAKING BY THE SUPPLIER

I/We M/S \_\_\_\_\_ agree with the terms and Conditions specified in paragraph 01 to 26 including the **NOTES** on specifications/forms and enclosed the rates of items as per list and specifications given by the Principal, Jawahar Navodaya Vidyalaya, and Bahadarpur Dist. Chhotaudepur (GUJ). I/we further undertake that I/we will be present on the day of opening tenders and participate in the negotiations or ready to accept the decisions taken in my/our absence, if failed to attend the same.

Date : \_\_\_\_\_  
GSTIN No. : \_\_\_\_\_  
Bank A/C No. : \_\_\_\_\_  
Bank & Branch : \_\_\_\_\_

Signature : \_\_\_\_\_  
Name of firm : \_\_\_\_\_  
Phone No. : \_\_\_\_\_  
Seal of the firm : \_\_\_\_\_

### WITNESS (Signature, Name and Address)

1. \_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_